



Croughton Parish Council  
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All Councillors are summoned to a meeting of Croughton Parish Council in the Parish Room, Croughton Village Hall on Monday, 12<sup>th</sup> October 2026 at 7.30 p.m. when the following business will be transacted:

## CROUGHTON PARISH COUNCIL PARISH COUNCIL MEETING

Croughton Village Hall  
 Monday 12<sup>th</sup> October 2026  
 at 7:30pm

### AGENDA

|               |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>26/171</b> | Welcome announcement from the Chair                                                                                                                                                                                                                                                                                                                                                                 |  |
| <b>26/172</b> | To receive and approve apologies for absence.                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>26/173</b> | To receive and approve for signature the Minutes of the meeting held on Monday 14 <sup>th</sup> September 2026                                                                                                                                                                                                                                                                                      |  |
| <b>26/174</b> | To note any matters arising not included on this agenda, for report only (clerk's report)                                                                                                                                                                                                                                                                                                           |  |
| <b>26/175</b> | To receive members' Declarations of Interest under the Council's Code of Conduct related to business on the agenda. <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is required, and that the member should withdraw from the meeting room during the transaction of that item of business).</i> |  |
| <b>26/176</b> | <b>Public participation session</b> <i>(Members of the public are invited to address the council. Members of the public should address their representations through the chairman of the meeting)</i>                                                                                                                                                                                               |  |

26/177

Financial matters:

Balance of accounts as of 30<sup>th</sup> September:

|                         |             |
|-------------------------|-------------|
| Community Account       | £8,325.09   |
| Premium Savings Account | £156,693.95 |
| Total                   | £165,019.04 |

1. To approve the Bank Reconciliation for September 2026 (see separate document)

2. To ratify and approve payments and payments due (subject to change before the meeting, but correct at time of agenda publication):

| Description                              | Reference  | Payee           | VAT   | Total     |
|------------------------------------------|------------|-----------------|-------|-----------|
| Water (Allotments)                       | DD         | Wave            | £0.00 | £45.00    |
| Water (Cemetery)                         | DD         | Wave            | £0.00 | £9.00     |
| Clerk Salary Mth 6 (NEW)                 | BACS       | A Youel         | £0.00 | £757.41   |
| Clerk Salary (Tax, Employer NIC – Mth 6) | DD         | HMRC            | £0.00 | £270.90   |
| Phone                                    | Debit card | Vonage          | £1.71 | £10.25    |
| Mobile phone SIM                         | Debit card | Smarty          | £0.00 | £6.00     |
| Broadband                                | DD         | Gigaclear       | £7.88 | £47.30    |
| Newsletter Printing                      | BACS       | Texprep (28092) | £0.00 | £64.20    |
| TOTAL                                    |            |                 | £9.59 | £1,210.06 |

3. To note receipts for September 2026:

| Description                    | Reference | Payee        | VAT | Total      |
|--------------------------------|-----------|--------------|-----|------------|
| Precept (2 <sup>nd</sup> half) | CC        | WNC Payments |     | £25,719.50 |
| TOTAL                          |           |              |     | £25,719.50 |

4. Transfer

To note transfer from community account to savings account £20,000.

5. Financial Review Q2

To receive and note financial statements & expenditure against budget to 30<sup>th</sup> September.

6. Accounting Software

To consider requesting Clerk to propose appropriate accounting software

26/178

Budget Setting 2027-28

1. To consider first draft budget and potential precept demand for 2027-28.

2. To consider Earmarked Reserves.

26/179

Planning Applications currently relevant to Croughton:

No new Planning Applications at the time of publication of the agenda.

26/180

Croughton Cemetery – Family-Only Interment

To consider a request for a family-only interment without a funeral director on 30 October 2026.

The Cemetery Policy states that “The Funeral Director will arrange for the relevant grave to be dug.” and that “The time arranged for the burial service is the time when the funeral cortege should be at the cemetery.” Members are asked to consider if an exception can be permitted.

26/181

Little Brook Ward Meeting

To receive an update.

|        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 26/182 | <b>Allotment Wall rebuilding project</b><br><br><b>To receive an update</b> , including confirmation of the borrowing approval from the Public Works Loan Board and the proposed next steps for the project.<br><br><b>Proposed resolution:</b><br>That the Parish Council <b>notes the borrowing approval and considers the timing of drawing down the loan</b> , taking account of current interest rates and the affordability and sustainability of the repayments.                                                                                                                                                                                                                                      |  |
| 26/183 | <b>Traffic Working Group</b><br>To receive an update from the Traffic Working group, if available                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 26/184 | <b>Allotment Working Group</b><br>To receive an update from the Allotment Working Group, if available <ul style="list-style-type: none"> <li>• Meeting 24<sup>th</sup> September.</li> <li>• To review allotment fees.</li> <li>• To consider resident request that a section of the village allotments be converted into car parking.</li> </ul>                                                                                                                                                                                                                                                                                                                                                            |  |
| 26/185 | <b>ACORN Community Fund – Croughton and Evenley Parishes</b><br><b>To consider</b> the proposed ACORN Community Fund of £20,000 per annum for 25 years, including Croughton representation on the community committee, potential projects for funding, and coordination with Evenley Parish.<br><br><b>Proposed resolution:</b><br>That the Parish Council <b>supports Croughton having appropriate representation on the ACORN Community Fund committee</b> , invites ACORN representatives to attend a future Council meeting to present the scheme and its governance arrangements, and asks Councillors to identify potential projects and priorities for Croughton in coordination with Evenley Parish. |  |
| 26/186 | <b>Bus Shelter</b><br><b>To consider</b> a resident request to undertake maintenance of the bus shelter, including repainting or re-varnishing.<br><br><b>Proposed resolution:</b><br>That Croughton Parish Council <b>authorises the repainting or re-varnishing of the bus shelter using like-for-like materials</b> , subject to any necessary permissions.                                                                                                                                                                                                                                                                                                                                               |  |
| 26/187 | <b>Consultations</b> <ul style="list-style-type: none"> <li>• Phoenix Secure Transport</li> </ul> Services include: <ul style="list-style-type: none"> <li>• Ambulatory and wheelchair-accessible patient transport</li> <li>• Hospital discharge journeys and outpatient transfers</li> <li>• Transfers to and from care facilities</li> </ul> Journey requirements, availability and prices are discussed before booking.                                                                                                                                                                                                                                                                                  |  |
| 26/188 | <b>To receive items to be included in the next agenda</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |

Signed: Alan Youel

(Clerk/RFO)

Date: 6<sup>th</sup> October 2026