



Croughton Parish Council
 Croughton Village Hall, Wheelers Rise, Croughton, NN13 5ND
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All Councillors are summoned to a meeting of Croughton Parish Council in the Parish Room, Croughton Village Hall on Monday, 14th September 2026 at 7.30 p.m. when the following business will be transacted:

CROUGHTON PARISH COUNCIL PARISH COUNCIL MEETING

Croughton Village Hall
 Monday 14th September 2026
 at 7:30pm

AGENDA

26/156	Welcome announcement from the Chair	
26/157	To receive and approve apologies for absence.	
26/158	To receive and approve for signature the Minutes of the meeting held on Monday 10 th August 2026	*
26/159	To note any matters arising not included on this agenda, for report only (clerk's report)	
26/160	To receive members' Declarations of Interest under the Council's Code of Conduct related to business on the agenda. <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is required, and that the member should withdraw from the meeting room during the transaction of that item of business).</i>	
26/161	Public participation session <i>(Members of the public are invited to address the council. Members of the public should address their representations through the chairman of the meeting)</i>	

26/162

Financial matters:Balance of accounts as of 31st August:

Community Account	£363.72
Premium Savings Account	£140,326.45
Total	£140,690.17

1. To approve the Bank Reconciliation for August 2026 (see separate document)
2. To ratify and approve payments and payments due (subject to change before the meeting, but correct at time of agenda publication):

Description	Reference	Payee	VAT	Total
Water (Allotments)	DD	Wave	£0.00	£45.00
Water (Cemetery)	DD	Wave	£0.00	£9.00
Clerk salary (Mth 5)	BACS	K Kerby	£0.00	£842.30
Clerk salary (Tax, Employer NIC – Mth 5)	DD	HMRC	£0.00	£99.67
Phone	Debit card	Vonage	£1.71	£10.25
Mobile phone SIM	Debit card	Smarty	£0.00	£6.00
Broadband	DD	Gigaclear	£7.88	£47.30
External Audit	BACS	PKF Littlejohn	£63.00	£378.00
TOTAL			£72.59	£1437.52

3. To note receipts for August 2026:

Description	Reference	Payee	VAT	Total
Allotment rent	CC	Plot 4		£20.00
Refund	CC	SLCC		£240.00
TOTAL				£260.00

4. **Annual Governance and Accountability Return (AGAR), Section 3 2025/26**

To receive and note External Auditor's Report for the 2025/26 Annual Governance and Accountability Return. No exceptions or other matters. <https://croughtonparishcouncil.gov.uk/wp-content/uploads/2026/09/NH0066-S3.pdf>

Recommendation: to approve AGAR 2025-26, section 3 External Auditor report.

26/163

Planning Applications currently relevant to Croughton:

1. [2026/2855/HH](#) - Brookfield Mill Lane Croughton NN13 5LU - Proposed single-storey rear extension, internal alterations, increased roof height to enable the installation of front and rear dormers and erection of a pitched roof over the garage
2. To consider the implications for Croughton of the Local Planning Consultation and the emerging local plan up to 2043

26/164

Action Plan 2026-27 and associated actions

1. To review the Action Plan for 2026-27
2. To receive updates from representatives relevant to the Action Plan 2026-27
 - a. Croughton All Saints Church
 - b. Croughton Village Hall
 - c. Cemetery
 - d. Allotments
 - e. Footpaths

	f. RAF Croughton g. Defibrillator h. Portway Pocket Park i. Highways j. Police k. Poor's Allotment Trust 3. To receive requests for Councillor training.	
26/165	Allotment Wall rebuilding project To receive an update, if available • Wall condition survey	
26/166	Traffic Working Group To receive an update from the Traffic Working group, if available • Parking at junction Mill Lane / High Street	
26/167	Allotment Working Group To receive an update from the Allotment Working Group, if available	
26/168	Recruitment of a new Clerk To receive an update on the recruitment of a new clerk • Resolution to add new Clerk to bank mandate • Resolution to apply for debit card for new Clerk	
26/169	Consultations • Ability Bus service survey • Highways liaison officer request from WNC/NCALC • Acorn Community Fund applications • New allocation for homes east of Brackley	
26/170	Councillor Vacancies To receive an update on vacancies for co-option for 4 Councillors.	

Signed: Alan Youel

(Clerk/RFO)

Date: 8th September 2026