



Croughton Parish Council
 Croughton Village Hall, Wheelers Rise, Croughton, NN13 5ND
 Tel: 07863 356095 | 01869 819905
 Email: clerk@croughtonparishcouncil.gov.uk

All Councillors are summoned to a meeting of Croughton Parish Council in the Parish Room, Croughton Village Hall on Monday, 13th July, 2026 at 7.30 p.m. when the following business will be transacted:

CROUGHTON PARISH COUNCIL PARISH COUNCIL MEETING

Croughton Village Hall
 Monday 13th July 2026
 at 7:30pm

AGENDA

26/122	To receive and approve apologies for absence.	
26/123	To receive and approve for signature the Minutes of the meeting held on Monday 8 th June 2026	*
26/124	To note any matters arising not included on this agenda, for report only (clerk's report)	
26/125	To receive members' Declarations of Interest under the Council's Code of Conduct related to business on the agenda. <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is required, and that the member should withdraw from the meeting room during the transaction of that item of business).</i>	
26/126	Public participation session <i>(Members of the public are invited to address the council. Members of the public should address their representations through the chairman of the meeting)</i>	

26/127	Financial matters: Balance of accounts as of 30th June: <table><tr><td>Community Account</td><td>£1,327.97</td></tr><tr><td>Premium Savings Account</td><td>£142,326.45</td></tr><tr><td>Total</td><td>£143,654.42</td></tr></table> 1. To approve the Bank Reconciliation for June 2026 (see separate document) 2. To ratify and approve payments and payments due (subject to change before the meeting, but correct at time of agenda publication): <table><tr><th>Description</th><th>Reference</th><th>Payee</th><th>VAT</th><th>Total</th></tr><tr><td>Printer Toner – Yellow (paid in June)</td><td>Debit card</td><td>Cartridge People</td><td>£5.32</td><td>£31.89</td></tr><tr><td>Water (Allotments)</td><td>DD</td><td>Wave</td><td>£0.00</td><td>£ 45.00</td></tr><tr><td>Water (Cemetery)</td><td>DD</td><td>Wave</td><td>£0.00</td><td>£9.00</td></tr><tr><td>Clerk salary (Mth 3)</td><td>BACS</td><td>K Kerby</td><td>£0.00</td><td>£751.21</td></tr><tr><td>Clerk salary (Employer NIC – Mth 3)</td><td>DD</td><td>HMRC</td><td>£0.00</td><td>£50.13</td></tr><tr><td>Phone</td><td>Debit card</td><td>Vonage</td><td>£1.71</td><td>£10.25</td></tr><tr><td>Mobile phone SIM</td><td>Debit card</td><td>Smarty</td><td>£0.00</td><td>£6.00</td></tr><tr><td>Broadband</td><td>DD</td><td>Gigaclear</td><td>£7.88</td><td>£47.30</td></tr><tr><td>Newsletter printing (27960)</td><td>BACS</td><td>Texprep</td><td>£0.00</td><td>£64.20</td></tr><tr><td>Clerk advertising</td><td>BACS</td><td>SLCC</td><td>£72.80</td><td>£436.80</td></tr><tr><td>Streetlight maintenance</td><td>BACS</td><td>E.ON</td><td>£37.82</td><td>£226.92</td></tr><tr><td>TOTAL</td><td></td><td></td><td>£125.53</td><td>£1,678.70</td></tr></table> 3. To note receipts for June 2026: <table><tr><th>Description</th><th>Reference</th><th>Payee</th><th>VAT</th><th>Total</th></tr><tr><td>CIL - WNS/2022/0470/FUL</td><td>CC</td><td>WNC</td><td></td><td>£6,762.55</td></tr><tr><td>Cemetery fees (ERB)</td><td>CC</td><td>Private</td><td></td><td>£135.00</td></tr><tr><td>TOTAL</td><td></td><td></td><td></td><td>£6,897.55</td></tr></table> 4. To note the receipt of CIL money for WNS/2022/0470/FUL Land West of Brackley Road totaling £6,762.55. 5. To note that Wave have increased the water rates for the allotment from £20 to £45 per month to recover the outstanding amount due which has been caused by a significant increase in the use of water at the allotments during last summer. 6. To review the Financial Risk Assessment 2026/2027	Community Account	£1,327.97	Premium Savings Account	£142,326.45	Total	£143,654.42	Description	Reference	Payee	VAT	Total	Printer Toner – Yellow (paid in June)	Debit card	Cartridge People	£5.32	£31.89	Water (Allotments)	DD	Wave	£0.00	£ 45.00	Water (Cemetery)	DD	Wave	£0.00	£9.00	Clerk salary (Mth 3)	BACS	K Kerby	£0.00	£751.21	Clerk salary (Employer NIC – Mth 3)	DD	HMRC	£0.00	£50.13	Phone	Debit card	Vonage	£1.71	£10.25	Mobile phone SIM	Debit card	Smarty	£0.00	£6.00	Broadband	DD	Gigaclear	£7.88	£47.30	Newsletter printing (27960)	BACS	Texprep	£0.00	£64.20	Clerk advertising	BACS	SLCC	£72.80	£436.80	Streetlight maintenance	BACS	E.ON	£37.82	£226.92	TOTAL			£125.53	£1,678.70	Description	Reference	Payee	VAT	Total	CIL - WNS/2022/0470/FUL	CC	WNC		£6,762.55	Cemetery fees (ERB)	CC	Private		£135.00	TOTAL				£6,897.55	*
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26/128	Planning Applications currently relevant to Croughton: No new Planning Applications at the time of publication of the agenda.																																																																																												
26/129	Action Plan 2026-27 and associated actions 1. To review the Action Plan for 2026-27 2. To receive updates from representatives relevant to the Action Plan 2026-27 a. Croughton All Saints Church b. Croughton Village Hall c. Cemetery d. Allotments e. Footpaths f. RAF Croughton	*																																																																																											

	g. Defibrillator h. Portway Pocket Park i. Highways j. Police k. Poor's Allotment Trust 3. To receive requests for Councillor training.																			
26/130	Allotment Wall rebuilding project 1. To restate and clarify the full council resolution to seek approval from the Secretary of State for Housing, Communities and Local Government to apply for borrowing approval for a loan in order to rebuild the allotment wall running alongside the main road (B4031) through Croughton, which partially collapsed in January 2024 and which the Parish Council is responsible for (ref: Minutes of meeting on Monday 8th September, 2025; item 25/117.2): a. The proposed loan amount of £80,000 is to cover the shortfall in available Savings funds. b. The proposed borrowing term will be set at 2 years, with an interest rate of 4.97% c. The annual loan repayments will be £42,515.50 (total loan repayment cost £85,031.00) d. To note that the precept has increased over the last 5 years (shown below): <table border="1"> <thead> <tr> <th>Year</th><th>Precept</th><th>% increase on previous year</th></tr> </thead> <tbody> <tr> <td>2022/2023</td><td>£38,035</td><td>24%</td></tr> <tr> <td>2023/2024</td><td>£39,532</td><td>4%</td></tr> <tr> <td>2024/2025</td><td>£41,508</td><td>5%</td></tr> <tr> <td>2025/2026</td><td>£42,543</td><td>2%</td></tr> <tr> <td>2026/2027</td><td>£51,439</td><td>20%</td></tr> </tbody> </table> e. To note that the loan is partially required to cover the shortfall in Savings funds which is will be created by payment of VAT, of which the Council can later claim back. f. To note that there is contingency built into the loan application of £16,000 to allow for an increase in cost. 2. To review the original quote for estimate of the work to rebuild the wall, submitted in June 2025. 3. To review the amended Budget for 2026/27; to note that the PWLB loan will be repaid over 2 years with interest (not 18 months, as originally assumed)	Year	Precept	% increase on previous year	2022/2023	£38,035	24%	2023/2024	£39,532	4%	2024/2025	£41,508	5%	2025/2026	£42,543	2%	2026/2027	£51,439	20%	* *
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26/131	Traffic Working Group To receive an update from the Traffic Working group, if available																			
26/132	Allotment Working Group To receive an update from the Allotment Working Group, if available																			
26/133	To note an Environmental Health issue surrounding the guard dog noise, raised by residents at the Co-op.																			
26/134	To receive an update from the Local Planning Consultation held on 2 nd June.																			
26/135	Recruitment for a new Clerk To receive an update on the recruitment process.																			
26/136	Little Brook Ward meeting To note the next Little Brook Ward meeting will be hosted by Evenley to be held on the 16th September 2026.																			

26/137	Litter Pick 1. To consider, in principle, holding a village litter pick during 2026/27. 2. To enquire about the availability of litter picking equipment	
26/138	Councillor Vacancies To note that the Council has vacancies for co-option for 4 Councillors.	

Signed: *Karen Kerby*

(Clerk)

Date: 8th July 2026