



Croughton Parish Council
 Croughton Village Hall, Wheelers Rise, Croughton, NN13 5ND
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All Councillors are summoned to a meeting of Croughton Parish Council in the Parish Room, Croughton Village Hall on Monday, 9th March 2026 at 7.30 p.m. when the following business will be transacted:

CROUGHTON PARISH COUNCIL PARISH COUNCIL MEETING

Croughton Village Hall
Monday 9th March 2026
 at 7:30pm

AGENDA

26/38	Welcome and announcement from the Chair																						
26/39	To receive and approve apologies for absence.																						
26/40	To receive and approve for signature the Minutes of the meeting held on Monday 9 th February 2026	*																					
26/41	To consider for approval an application for Co-option to Croughton Parish Council																						
26/42	To note any matters arising not included on this agenda, for report only (clerk's report)																						
26/43	To receive members' Declarations of Interest under the Council's Code of Conduct related to business on the agenda. <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is required, and that the member should withdraw from the meeting room during the transaction of that item of business).</i>																						
26/44	Public participation session (10 mins) <i>(Members of the public are invited to address the council. Members of the public should address their representations through the chair of the meeting)</i>																						
26/45	<p>Financial matters: Balance of accounts as of 28th February 2026:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Community Account</td> <td style="text-align: right;">£2,087.05</td> </tr> <tr> <td>Premium Savings Account</td> <td style="text-align: right;">£114,903.66</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£116,990.71</td> </tr> </table> <p>1. To approve the Bank Reconciliations for February 2026 (see separate documents)</p> <p>2. To ratify and approve payments and payments due <i>(subject to change before the meeting, but correct at time of agenda publication):</i></p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Description</th> <th>Reference</th> <th>Payee</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Allotments)</td> <td>DD</td> <td>Wave</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£ 20.00</td> </tr> <tr> <td>Water (Cemetery)</td> <td>DD</td> <td>Wave</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£9.00</td> </tr> </tbody> </table>	Community Account	£2,087.05	Premium Savings Account	£114,903.66	Total	£116,990.71	Description	Reference	Payee	VAT	Total	Water (Allotments)	DD	Wave	£0.00	£ 20.00	Water (Cemetery)	DD	Wave	£0.00	£9.00	*
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Description	Reference	Payee	VAT	Total																			
Water (Allotments)	DD	Wave	£0.00	£ 20.00																			
Water (Cemetery)	DD	Wave	£0.00	£9.00																			

Phone	Debit card	Vonage	£1.71	£10.25
Mobile phone SIM	Debit card	Smarty	£0.00	£6.00
Broadband	DD	Gigaclear	£7.22	£43.30
Clerk salary (Feb Mth 11)	BACS	K Kerby	£0.00	£698.80
Clerk salary (Emp NIC) Mth 11	DD	HMRC	£0.00	£42.27
Newsletter (27799)	BACS	Texprep	£0.00	£64.20
Replace SOX lamp (PL8) – (6018815693)	BACS	E.ON	£173.00	£1,038.00
WNC Parish election recharge	BACS	WNC	£0.00	£64.50
Dog waste bin emptying	BACS	Marcus Young	£145.60	£873.60
Data Protection fee	DD	ICO	£0.00	£47.00
TOTAL			£327.53	£2,916.92

To note the ICO Data Protection annual payment of £47.00 will be paid by Direct Debit in March.

3. To note receipts for February 2026:

Description	Reference	Payee	Total
Grass Cutting Grant		WNC Finance	£844.85
Cemetery Fees		Edd Frost	£262.00
Cemetery Fees		Banbury Memorials	£106.00
Cemetery Fees		Co-op - Heart of England	£127.00
Cemetery Fees		Private	£144.00
TOTAL			£1,483.85

4. To note that the Monthly payment to Gigaclear will increase by £4.00 in April

26/46

Planning Applications relevant to Croughton:

- <https://wnc.planning-register.co.uk/Planning/Display/2026/0560/FULL> - Holly Tree Cottage, Park End. Single storey rear extension
- <https://wnc.planning-register.co.uk/Planning/Display/2025/5297/FULL> – Peartree House, Portway. Single storey front extension

26/47

Action Plan 2025-26 and associated actions

- To review Action Plan for 2025-26
 - Newsletter sponsorship
 - To review the Cemetery Policy & Fees
- To receive updates from representatives within the community, relevant to the Action Plan 2025-26, if available.
 - Croughton All Saints Church
 - Croughton Village Hall
 - Cemetery
 - Allotments
 - Footpaths
 - RAF Croughton
 - Defibrillator
 - Portway Pocket Park
 - Highways
 - Police
 - Poor's Allotment Trust
- To receive requests for Councillor training.

*

26/48	Project to rebuild the Allotment Wall To receive an update, if available	
26/49	Traffic Working Group To receive an update from the Traffic Working group, if available.	
26/50	Allotment Working Group To receive an update from the Allotment Working Group, if available	
26/51	To consider a payment of £150 to Northants Police which will allow Croughton residents to take part in the Community Speed Watch programme 2026.	
26/52	To consider a response from CPC to the WNC Town & Parish Council Election Recharge consultation	*
26/53	To consider appointing a delegate to attend the NCALC Strategic Plan Engagement session on 23 rd March	
26/54	To review the status of the dog waste bins. To receive an update if available	
26/55	To set a date for a community team to tidy Croughton Cemetery.	
26/56	Co-option to fill Councillor Vacancies To consider the process of co-opting to fill the vacancies on the Parish Council.	
26/57	To receive items to be included in the next agenda	

Signed: *Karen Kerby*

(Clerk)

Date 4th March 2026