



Croughton Parish Council
 Croughton Village Hall, Wheelers Rise, Croughton, NN13 5ND
 Tel: 07863 356095 | 01869 819905
 Email: clerk@croughtonparishcouncil.gov.uk

All Councillors are summoned to a meeting of Croughton Parish Council in the Parish Room, Croughton Village Hall on Monday, 9th February 2026 at 7.30 p.m. when the following business will be transacted:

**CROUGHTON PARISH COUNCIL
 PARISH COUNCIL MEETING**
 Croughton Village Hall
Monday 9th February 2026
 at 7:30pm

AGENDA

26/19	Chair's welcome and announcement																																
26/20	To receive and approve apologies for absence.																																
26/21	To receive and approve for signature the Minutes of the meeting held on Monday 12 th January 2025	*																															
26/22	To note any matters arising not included on this agenda, for report only (clerk's report)																																
26/23	To receive members' Declarations of Interest under the Council's Code of Conduct related to business on the agenda. <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is required, and that the member should withdraw from the meeting room during the transaction of that item of business).</i>																																
26/24	Public participation session (10 mins) <i>(Members of the public are invited to address the council. Members of the public should address their representations through the chair of the meeting)</i>																																
26/25	<p>Financial matters: Balance of accounts as of 31st January 2026:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 2px;">Community Account</td> <td style="text-align: right; padding: 2px;">£1,155.86</td> </tr> <tr> <td style="padding: 2px;">Premium Savings Account</td> <td style="text-align: right; padding: 2px;">£124,903.66</td> </tr> <tr> <td style="padding: 2px;">Total</td> <td style="text-align: right; padding: 2px;">£126,059.52</td> </tr> </table> <p>1. To approve the Bank Reconciliations for January 2026 (see separate documents)</p> <p>2. To ratify and approve payments and payments due <i>(subject to change before the meeting, but correct at time of agenda publication):</i></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="padding: 2px;">Description</th> <th style="padding: 2px;">Reference</th> <th style="padding: 2px;">Payee</th> <th style="padding: 2px;">VAT</th> <th style="padding: 2px;">Total</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Water (Allotments)</td> <td style="padding: 2px;">DD</td> <td style="padding: 2px;">Wave</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£ 20.00</td> </tr> <tr> <td style="padding: 2px;">Water (Cemetery)</td> <td style="padding: 2px;">DD</td> <td style="padding: 2px;">Wave</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£9.00</td> </tr> <tr> <td style="padding: 2px;">Phone</td> <td style="padding: 2px;">Debit card</td> <td style="padding: 2px;">Vonage</td> <td style="text-align: right; padding: 2px;">£1.71</td> <td style="text-align: right; padding: 2px;">£10.25</td> </tr> <tr> <td style="padding: 2px;">Mobile phone SIM</td> <td style="padding: 2px;">Debit card</td> <td style="padding: 2px;">Smarty</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£6.00</td> </tr> </tbody> </table>	Community Account	£1,155.86	Premium Savings Account	£124,903.66	Total	£126,059.52	Description	Reference	Payee	VAT	Total	Water (Allotments)	DD	Wave	£0.00	£ 20.00	Water (Cemetery)	DD	Wave	£0.00	£9.00	Phone	Debit card	Vonage	£1.71	£10.25	Mobile phone SIM	Debit card	Smarty	£0.00	£6.00	*
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	Broadband	DD	Gigaclear	£7.22	£43.30												
	Clerk salary (Jan)	BACS	K Kerby	£0.00	£751.21												
	Clerk salary (Emp NIC) Mth 10	DD	HMRC	£0.00	£50.13												
	Newsletter (27758)	BACS	Texprep	£0.00	£64.20												
	Streetlight Maintenance (paid Jan)	BACS	E.ON	£42.02	£252.12												
	Printer toner (paid Jan)	Debit card	Cartridge People	£5.15	£30.89												
	Grasscutting – 1 year	BACS	M Dempsey	£0.00	£8,195.00												
	Streetlight – replace SOX lamp (PL46)	BACS	E.ON	£61.00	£366.00												
	Village Hall room rent (1495)	BACS	CPF&VH	£0.00	£550.00												
	Village Hall room rent (1496)	BACS	CPF&VH	£0.00	£31.00												
	Village Hall room rent (1502)	BACS	CPF&VH	£0.00	£550.00												
	TOTAL			£8.93	£10,929.10												
	3. To note receipts for January 2026:																
	<table border="1"> <thead> <tr> <th>Description</th> <th>Reference</th> <th>Payee</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Newsletter advertising</td> <td></td> <td>Advertiser</td> <td>£6.00</td> </tr> <tr> <td>TOTAL</td> <td></td> <td></td> <td>£6.00</td> </tr> </tbody> </table>					Description	Reference	Payee	Total	Newsletter advertising		Advertiser	£6.00	TOTAL			£6.00
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26/26	To note for the record that the precept for 2025/26 was £42,543, as available in the Minutes for 13th January 2025 and the 2026/27 Budget planning paperwork.																
26/27	Planning Applications relevant to Croughton: No new planning applications at time of agenda publication																
26/28	Action Plan 2025-26 and associated actions <ol style="list-style-type: none"> 1. To review Action Plan for 2025-26 2. To receive updates from representatives within the community, relevant to the Action Plan 2025-26, if available. <ol style="list-style-type: none"> a. Croughton All Saints Church b. Croughton Village Hall c. Cemetery d. Allotments e. Footpaths f. RAF Croughton g. Defibrillator h. Portway Pocket Park i. Highways j. Police k. Poor's Allotment Trust 3. To receive requests for Councillor training. 																
26/29	To receive feedback from the 'Information Afternoon' at RAF Croughton held on the 29 th January, attended by Cllr Griffiths and Karen Kerby (clerk)																
26/30	Project to rebuild the Allotment Wall To receive an update, if available																
26/31	Traffic Working Group To receive an update from the Traffic Working group, if available.																

26/32	<p>Allotment Working Group To receive an update from the Allotment Working Group, if available</p>	
26/33	<p>To record a vote of thanks to the Defibrillator Guardians for their work over the past 11 years in maintaining the defibrillator at the Reading Room.</p>	
26/34	<p>To consider what action CPC should take regarding the regular over-flowing of the dog bins. As a suggestion, the following proposals have been made:</p> <ul style="list-style-type: none"> • That we contact the contractor (Marcus Young Environmental Services) to request information about: <ul style="list-style-type: none"> ○ how often the bins are being emptied ○ have they noticed a pattern in the problem of overloaded bins? ○ can they increase the frequency of bin emptying and what would be the cost? • If we have no prospect of improvement after 3 months, we investigate options for other contractors. • If there is no prospect that other contractors can improve the situation after 6 months, we remove the dog waste bins. 	
26/35	<p>To consider succession planning for the position of Croughton Parish Council Chair</p>	
26/36	<p>Co-option to fill Councillor Vacancies To consider the process of co-opting to fill the 3 vacancies on the Parish Council.</p>	
26/37	<p>To receive items to be included in the next agenda</p>	

Signed: *Karen Kerby*

(Clerk)

Date 3rd February 2026