



Croughton Parish Council
 Croughton Village Hall, Wheelers Rise, Croughton, NN13 5ND
 Tel: 07863 356095 | 01869 819905
 Email: clerk@croughtonparishcouncil.gov.uk

Clerk: Karen Kerby

All Councillors are summoned to a meeting of Croughton Parish Council in the Parish Room, Croughton Village Hall on Monday, 10th November, 2025 at 7.30 p.m. when the following business will be transacted:

CROUGHTON PARISH COUNCIL PARISH COUNCIL MEETING

Croughton Village Hall
 Monday 10th November, 2025
 at 7:30pm

AGENDA

25/138	To receive and approve apologies for absence.																																
25/139	To receive and approve for signature the Minutes of the meeting held on Monday 13 th October 2025	*																															
25/140	To note any matters arising not included on this agenda, for report only (clerk's report)																																
25/141	To receive members' Declarations of Interest under the Council's Code of Conduct related to business on the agenda. <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is required, and that the member should withdraw from the meeting room during the transaction of that item of business).</i>																																
25/142	Public participation session (10 mins) <i>(Members of the public are invited to address the council. Members of the public should address their representations through the chair of the meeting)</i>																																
25/143	<p>Financial matters: Balance of accounts as of 31st October 2025:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Community Account</td> <td style="text-align: right;">£1,251.01</td> </tr> <tr> <td>Premium Savings Account</td> <td style="text-align: right;">£130,539.02</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£131,790.03</td> </tr> </table> <ol style="list-style-type: none"> 1. To approve the amended Bank Reconciliations for September 2025 (see separate documents) 2. To approve the Bank Reconciliations for October 2025 (see separate documents) 3. To ratify and approve payments and payments due <i>(subject to change before the meeting, but correct at time of agenda publication):</i> <table border="1" style="margin-left: 40px; width: 100%;"> <thead> <tr> <th>Description</th> <th>Reference</th> <th>Payee</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Allotments)</td> <td>DD</td> <td>Wave</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£ 12.00</td> </tr> <tr> <td>Water (Cemetery)</td> <td>DD</td> <td>Wave</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£9.00</td> </tr> <tr> <td>Clerk salary</td> <td>BACS</td> <td>K Kerby</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£716.27</td> </tr> <tr> <td>Clerk salary (Emp NIC)</td> <td>DD</td> <td>HMRC</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£44.89</td> </tr> </tbody> </table>	Community Account	£1,251.01	Premium Savings Account	£130,539.02	Total	£131,790.03	Description	Reference	Payee	VAT	Total	Water (Allotments)	DD	Wave	£0.00	£ 12.00	Water (Cemetery)	DD	Wave	£0.00	£9.00	Clerk salary	BACS	K Kerby	£0.00	£716.27	Clerk salary (Emp NIC)	DD	HMRC	£0.00	£44.89	* *
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25/144	<p>Budget setting 2026/27</p> <ol style="list-style-type: none"> To consider the Draft Budget 2026/27 proposal To note the proposed 'Earmarked Reserves' for ongoing projects 	* *																																														
25/145	<p>Planning Applications relevant to Croughton:</p> <ol style="list-style-type: none"> https://wnc.planning-register.co.uk/Planning/Display/2025/4163/FULL - 17 Wheelers Rise. Single storey extension to side https://wnc.planning-register.co.uk/Planning/Display/2025/4350/FULL – 23 Park End. Proposed new garage, front, side & rear extensions and alterations inclusive of accompanying works. 																																															
25/146	<p>Action Plan 2025-26 and associated actions</p> <ol style="list-style-type: none"> To review Action Plan for 2025-26 To receive updates from representatives within the community, relevant to the Action Plan 2025-26, if available. <ol style="list-style-type: none"> Croughton All Saints Church Croughton Village Hall Cemetery Allotments Footpaths RAF Croughton Defibrillator Portway Pocket Park Highways Police Poor's Allotment Trust To receive and review Risk Assessments on public areas, where available: <ol style="list-style-type: none"> Allotments Cemetery Bus Shelter/Stock steps Mill Lane Ford Pavements Benches Lighting Columns Portway Pocket Park To receive requests for Councillor training. 																																															
25/147	<p>Project to rebuild the Allotment Wall</p> <p>To receive an update, if available</p>																																															

25/148	Traffic Working Group To receive an update from the Traffic Working group, if available.	
25/149	Allotment Working Group To receive an update from the Allotment Working Group, if available	
25/150	Cemetery maintenance To arrange a working party to tidy the Cemetery, including levelling the ground.	
25/151	To consider suitable actions associated with parking issues on Brackley Road / Townend Close	
25/152	Co-option to fill Councillor Vacancies To consider the process of co-opting to fill the vacancies of 4 Councillors.	
25/153	To receive items to be included in the next agenda	

Signed: *Karen Kerby* (Clerk)

Date 5th November 2025