



Croughton Parish Council
 Croughton Village Hall, Wheelers Rise, Croughton, NN13 5ND
 Tel: 07863 356095 | 01869 819905
 Email: clerk@croughtonparishcouncil.gov.uk
 Clerk: Karen Kerby

All Councillors are summoned to a meeting of Croughton Parish Council in the Parish Room, Croughton Village Hall on Monday, 10th March 2025 at 7.30 p.m. when the following business will be transacted:

CROUGHTON PARISH COUNCIL PARISH COUNCIL MEETING

Croughton Village Hall
 Monday 10th March 2025
 at 7:30pm

AGENDA

25/30	To receive and approve apologies for absence.																																															
25/31	To receive and approve for signature the minutes of the meeting held on Monday 10 th February 2025	*																																														
25/32	To note any matters arising not included on this agenda, for report only (clerk's report)																																															
25/33	To receive members' Declarations of Interest under the Council's Code of Conduct related to business on the agenda. <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is required, and that the member should withdraw from the meeting room during the transaction of that item of business).</i>																																															
25/34	Public participation session <i>(Members of the public are invited to address the council. Members of the public should address their representations through the chairman of the meeting)</i>																																															
25/35	<p>To receive report on Finance matters; to approve and ratify payments and receipts: Balance of accounts as of 28th February 2025:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Community Account</td> <td style="text-align: right; padding: 2px;">£1,807.90</td> </tr> <tr> <td style="padding: 2px;">Premium Savings Account</td> <td style="text-align: right; padding: 2px;">£105,927.67</td> </tr> <tr> <td style="padding: 2px;">Total</td> <td style="text-align: right; padding: 2px;">£107,735.57</td> </tr> </table> <p>1. To approve the Bank Reconciliation for February 2025 (see separate document)</p> <p>2. To ratify and approve payments and payments due <i>(subject to change before the meeting, but correct at time of agenda publication):</i></p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="padding: 2px;">Description</th> <th style="padding: 2px;">Reference</th> <th style="padding: 2px;">Payee</th> <th style="padding: 2px;">VAT</th> <th style="padding: 2px;">Total</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Water</td> <td style="padding: 2px;">DD</td> <td style="padding: 2px;">Wave</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£ 7.00</td> </tr> <tr> <td style="padding: 2px;">Water</td> <td style="padding: 2px;">DD</td> <td style="padding: 2px;">Wave</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£9.00</td> </tr> <tr> <td style="padding: 2px;">Newsletter printing</td> <td style="padding: 2px;">BACS</td> <td style="padding: 2px;">Texprep</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£64.20</td> </tr> <tr> <td style="padding: 2px;">Clerk salary</td> <td style="padding: 2px;">BACS</td> <td style="padding: 2px;">K Kerby</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£761.85</td> </tr> <tr> <td style="padding: 2px;">PAYE - Month 11 – Emp NIC</td> <td style="padding: 2px;">DD</td> <td style="padding: 2px;">HMRC</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£0.53</td> </tr> <tr> <td style="padding: 2px;">Phone</td> <td style="padding: 2px;">Debit card</td> <td style="padding: 2px;">Vonage</td> <td style="text-align: right; padding: 2px;">£1.71</td> <td style="text-align: right; padding: 2px;">£10.25</td> </tr> <tr> <td style="padding: 2px;">Mobile phone SIM</td> <td style="padding: 2px;">Debit card</td> <td style="padding: 2px;">Smarty</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£6.00</td> </tr> </tbody> </table>	Community Account	£1,807.90	Premium Savings Account	£105,927.67	Total	£107,735.57	Description	Reference	Payee	VAT	Total	Water	DD	Wave	£0.00	£ 7.00	Water	DD	Wave	£0.00	£9.00	Newsletter printing	BACS	Texprep	£0.00	£64.20	Clerk salary	BACS	K Kerby	£0.00	£761.85	PAYE - Month 11 – Emp NIC	DD	HMRC	£0.00	£0.53	Phone	Debit card	Vonage	£1.71	£10.25	Mobile phone SIM	Debit card	Smarty	£0.00	£6.00	*
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This Meeting is open to Members of the Public and the Press. You may be filmed, recorded, or published.

Broadband	DD	Gigaclear	£7.22	£43.30
Replace SOX lamp PL20 (Inv 6018801775)	BACS	E.ON	£173.00	£1,038.00
Replace SOX lamp PL42 (Inv 6018801776)	BACS	E.ON	£61.00	£366.00
GDPR/Data Protection fee	DD	ICO	£0.00	£47.00
Dog Waste Bin collection	BACS	Marcus Young	£145.60	£873.60
Cllr training x 2 (1 attend, 1 did not attend)	BACS	NCALC	£16.80	£100.80
Room hire / Office rent 23/24 (Inv 1350)	BACS	C Village Hall	£0.00	£1,100
Room hire / Office rent 24/25 (Inv 1353)	BACS	C Village Hall	£0.00	£1,100
Room hire / Office rent (Inv 1354)	BACS	C Village Hall	£0.00	£40.00
Room hire / Office rent (Inv 1365)	BACS	C Village Hall	£0.00	£10.00
TOTAL			£405.33	£5,577.53

3. To note receipts for February 2025:

Description	Reference	Payee	VAT	Total
Newsletter sponsorship	DC	Sponsor		£770.40
Newsletter advert	BACS	KS Bridge club		£12.00
TOTAL				£782.40

25/36

Planning Applications currently relevant to Croughton:

- <https://wnc.planning-register.co.uk/Planning/Display/2025/0703/LDE> 4 Blenheim, Croughton, NN13 5LP. Regularise use of surrounding land, including static caravan to north east of 4 Blenheim, for domestic purposes.
- <https://wnc.planning-register.co.uk/Planning/Display/2025/0647/COND> Old Farm Buildings Buckingham Road Croughton NN13 5LL. Discharge of condition 6 for application 2024/0743/FULL - Replacement of workshop buildings with a new single storey dwelling (alternate to approved dwelling ref. WNS/2022/1265/FUL).
- <https://wnc.planning-register.co.uk/Planning/Display/2025/0775/PND> Gateridge Farm Brackley Road Croughton NN13 5GR. Determination as to whether prior approval is required for the erection of a general purpose steel portal framed agricultural building in respect of the siting, design and external appearance of the building.

25/37

Action Plan 2024-25 and associated actions

- To receive updates in respect of Councillor Responsibilities, if available:
 - All Saints Church (Cllr Davies)
 - Footpaths (Cllr Marsden)
 - Highways (Cllr Caldwell)
 - Police (Cllr Caldwell)
 - RAF Croughton (Cllr James)
 - Reading Room (Cllr Tomlin)
 - Village Hall (Cllr Hacon)
 - Cemetery (all)
 - Allotments (all)
- To review the Cemetery Policy and agree the fees for 2025/26
- To receive requests for Councillor training.

*

25/38

Traffic Working Group

To receive updates, if available

25/39

Allotment Wall Committee

To receive updates, if available

25/40	Allotment Working Group To receive updates, if available	
25/41	Little Brook Ward To receive feedback from the Little Brook Ward meeting, if available	
25/42	To consider what the Council should do about the moles / mole hills in the cemetery	
25/43	Citizens Advice West Northants and Cherwell have asked for a financial donation towards their work They provide free, confidential, and impartial advice to help individuals overcome their problems and improve their lives, in person, on the phone and using other digital channels. To approve a donation from CPC.	
25/44	West Northamptonshire Local Planning Briefing (Thursday 3rd April, 10:00-11:00) This session will update parish and town councils on what stage the Local Plan is at and the timetable for the final stages. To approve up to 3 delegates to attend	
25/45	To consider further actions to be taken ahead of the local elections on 1st May 2025	

Signed: *Karen Kerby* (Clerk)

Date: 5th March 2025