



Croughton Parish Council
 Croughton Village Hall, Wheelers Rise, Croughton, NN13 5ND
 Tel: 07863 356095 | 01869 819905
 Email: clerk@croughtonparishcouncil.gov.uk
 Clerk: Karen Kerby

All Councillors are summoned to a meeting of Croughton Parish Council in the Parish Room, Croughton Village Hall on Monday, 10th February 2025 at 7.30 p.m. when the following business will be transacted:

CROUGHTON PARISH COUNCIL PARISH COUNCIL MEETING

Croughton Village Hall
 Monday 10th February 2025
 at 7:30pm

AGENDA

25/15	To receive and approve apologies for absence.																																																				
25/16	To receive and approve for signature the minutes of the meeting held on Monday 13 th January 2025	*																																																			
25/17	To note any matters arising not included on this agenda, for report only (clerk's report)																																																				
25/18	To receive members' Declarations of Interest under the Council's Code of Conduct related to business on the agenda. <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is required, and that the member should withdraw from the meeting room during the transaction of that item of business).</i>																																																				
25/19	Public participation session <i>(Members of the public are invited to address the council. Members of the public should address their representations through the chairman of the meeting)</i>																																																				
25/20	<p>To receive report on Finance matters; to approve and ratify payments and receipts: Balance of accounts as of 31st January 2025:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Community Account</td> <td style="text-align: right; padding: 2px;">£1,842.45</td> </tr> <tr> <td style="padding: 2px;">Premium Savings Account</td> <td style="text-align: right; padding: 2px;">£105,927.67</td> </tr> <tr> <td style="padding: 2px;">Total</td> <td style="text-align: right; padding: 2px;">£107,770.12</td> </tr> </table> <p>1. To approve the Bank Reconciliation for January 2025 (see separate document)</p> <p>2. To ratify and approve payments and payments due <i>(subject to change before the meeting, but correct at time of agenda publication):</i></p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; width: 100%;"> <thead> <tr> <th style="padding: 2px;">Description</th> <th style="padding: 2px;">Reference</th> <th style="padding: 2px;">Payee</th> <th style="padding: 2px;">VAT</th> <th style="padding: 2px;">Total</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Water</td> <td style="padding: 2px;">DD</td> <td style="padding: 2px;">Wave</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£ 7.00</td> </tr> <tr> <td style="padding: 2px;">Water</td> <td style="padding: 2px;">DD</td> <td style="padding: 2px;">Wave</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£9.00</td> </tr> <tr> <td style="padding: 2px;">Newsletter printing</td> <td style="padding: 2px;">BACS</td> <td style="padding: 2px;">Texprep</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£64.20</td> </tr> <tr> <td style="padding: 2px;">Clerk salary</td> <td style="padding: 2px;">BACS</td> <td style="padding: 2px;">K Kerby</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£677.20</td> </tr> <tr> <td style="padding: 2px;">Phone</td> <td style="padding: 2px;">Debit card</td> <td style="padding: 2px;">Vonage</td> <td style="text-align: right; padding: 2px;">£1.71</td> <td style="text-align: right; padding: 2px;">£10.25</td> </tr> <tr> <td style="padding: 2px;">Mobile phone SIM</td> <td style="padding: 2px;">Debit card</td> <td style="padding: 2px;">Smarty</td> <td style="text-align: right; padding: 2px;">£0.00</td> <td style="text-align: right; padding: 2px;">£6.00</td> </tr> <tr> <td style="padding: 2px;">Broadband</td> <td style="padding: 2px;">DD</td> <td style="padding: 2px;">Gigaclear</td> <td style="text-align: right; padding: 2px;">£7.22</td> <td style="text-align: right; padding: 2px;">£43.30</td> </tr> <tr> <td style="padding: 2px;">TOTAL</td> <td></td> <td></td> <td style="text-align: right; padding: 2px;">£8.93</td> <td style="text-align: right; padding: 2px;">£816.95</td> </tr> </tbody> </table>	Community Account	£1,842.45	Premium Savings Account	£105,927.67	Total	£107,770.12	Description	Reference	Payee	VAT	Total	Water	DD	Wave	£0.00	£ 7.00	Water	DD	Wave	£0.00	£9.00	Newsletter printing	BACS	Texprep	£0.00	£64.20	Clerk salary	BACS	K Kerby	£0.00	£677.20	Phone	Debit card	Vonage	£1.71	£10.25	Mobile phone SIM	Debit card	Smarty	£0.00	£6.00	Broadband	DD	Gigaclear	£7.22	£43.30	TOTAL			£8.93	£816.95	*
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This Meeting is open to Members of the Public and the Press. You may be filmed, recorded, or published.

	<p>3. To note receipts for January 2025:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Reference</th> <th>Payee</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>TOTAL</td> <td></td> <td></td> <td></td> <td>£0.00</td> </tr> </tbody> </table> <p>4. To review and approve the Internal Control report for 2024/25 Q3</p> <p>5. To approve tree works at the allotments at a cost of £2,600. This is a retrospective approval as the work needed to be scheduled before the spring growing season begins in March.</p>	Description	Reference	Payee	VAT	Total	TOTAL				£0.00	*
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25/21	<p>Planning Applications currently relevant to Croughton:</p> <p>1. 2025/0390/FULL – Land to rear of 63 High Street. New Self-Build house.</p>											
25/22	<p>Action Plan 2024-25 and associated actions</p> <p>1. To receive updates in respect of Councillor Responsibilities, if available:</p> <ol style="list-style-type: none"> All Saints Church (Cllr Davies) Footpaths (Cllr Marsden) Highways (Cllr Caldwell) Police (Cllr Caldwell) RAF Croughton (Cllr James) Reading Room (Cllr Tomlin) Village Hall (Cllr Hacon) Cemetery (all) Allotments (all) <p>2. To receive requests for Councillor training.</p>											
25/23	<p>Traffic Working Group To receive updates, if available</p>											
25/24	<p>Allotment wall committee To receive updates, if available</p>											
25/25	<p>To consider actions to be taken ahead of the local elections on 1st May 2025</p>											
25/26	<p>To consider request to split allotment plot 24 in half. The current allotment holder has cultivated the plot since 2009 but does not wish to continue with a full plot.</p>											
25/27	<p>To consider replacing the defibrillator at the Reading Room The current equipment was installed in 2014 and consists of:</p> <ul style="list-style-type: none"> the defibrillator (Heartsine Samaritan PAD 360P Fully Automatic AED Defibrillator) the external cabinet which houses the defibrillator and is installed at the side of The Reading Room. <p>The defibrillator was guaranteed for 10 years, which has now expired. The cost of replacing the current model varies from £745 to £850 exc. VAT, depending on the supplier.</p>											
25/28	<p>To consider joining the Parish Path Warden Scheme which is being relaunched by Kier Highways</p>	*										
25/29	<p>To submit items for the Little Brook Ward meeting on the 5th March</p>											

Signed: *Karen Kerby* (Clerk)

Date: 5th February 2025